

## Stanwick Neighbourhood Plan Meeting 21<sup>st</sup> October 2014

### 1. Consultants

Sue B, Bob and I met with Jennie Johnson at ENC on Tuesday 14<sup>th</sup> Oct to discuss the use of consultants. Jennie will provide a list of possible consultants within the next couple of days and I will (hopefully) get some ball park costings by Tuesday.

The consultant would be used to assess the existing evidence base and to report on where there are evidence gaps and advise on what should be done about those gaps.

Once the likely costs are known, it can be decided how to proceed e.g. is it feasible, is grant funding needed etc.

*Whilst the consultant issue is being resolved, appointed & prior to their final report there are projects the steering group can start to move the NP forward.*

### 2. Employment issues

At the last meeting the possibility of undertaking a survey of existing businesses with business premises was discussed. I have been in contact with ENC (email from Michael Burton circulated to everyone).

- Up to date information on Stanwick businesses does not exist
- Businesses paying business rates are shown in a separate Xcel file. Note, the data does not appear to contain all businesses and I have listed other businesses I can think of underneath. Are any businesses missing?
- There is an employers survey in the ENC Community Plan Toolkit. This survey is quite long but would form a good basis for our needs. See attached file
- Given that there is approx. 20 business premises within Stanwick, this is a project that could be undertaken by the steering group.

Action required:

- Set survey launch date and finish date & intervening timetable
- Agree survey contents & covering letter
- Print surveys & agree distribution & collection method.
- Analyse data and produce report based on data for inclusion in the NP supporting documents file.
- Decide whether to investigate whether there are any business currently 'working from home' that may want to move into business premises within the plan period and to decide how this could be done.

### 3. Existing Facilities & Services

The Vision and Objectives state that it is our intention to 'sustain & improve' recreational and leisure facilities.

I am of the view that an audit of facilities should be undertaken, again for inclusion of the supporting documents file. However I do think that it should be expanded to include other types of services and ease of access to them.

I have started a page for services analysis to give an idea of what I am envisaging. I have taken the idea from the Rural North Area Plan. The tick box at the top of the page is a quick glance guide and I see this followed by a few lines of explanation below.

Where a service is not provided within Stanwick, a section could cover how far away these services are and how people access them.

Action required:

- Agree to produce a report on existing services and one on existing facilities.
- Agree who will undertake each report.
- Agree when the draft reports will be ready to be discussed by the steering group.

#### 4. Heritage

At the last meeting it was agreed that we would start to pull together information on the historic assets. Dave has circulated a list of listed structures according to English Heritage.

In addition to the English Heritage list, there is a scheme called the 'local list' maintained by ENC.

There is an ENC Planning Policy Committee Report dated 22 July 2013 which gives the background to the local list and specifies what is on the local list within Stanwick. This is the most up to date list and includes a structure that had been knocked down when the report was compiled. (see attached)

ENC will at some point be consulting on the local list and I have been advised by the Conservation Officer that this would be the time add new items to the list (such as the Duke of Wellington if it was felt appropriate) and the stone walls.

It would be a project that the steering group could take on, to be part of the NP supporting documents and to be subsequently used in the local listing consultation.

Action required:

- Agree to produce a heritage report & the terms of the report i.e. what it should examine, format i.e. text & maps
- Agree who will lead the project
- Agree when the draft report will be ready to be discussed by the steering group

#### 5. Website

Dave has created a website that can be viewed at <http://www.stanwickneighbourhoodplan.org.uk>