

Stanwick Neighbourhood Plan Steering Group

**Minutes to the meeting held 18<sup>th</sup> August 2015**

Present        Nick Peck  
                     S Kitchener  
                     Mark Partrick  
                     Dave Munday  
                     Jenny Hodgson

Note: all actions will be detailed at the end of these minutes.

1. Apologies for absence

Apologies were received from Sylvia Glanville Hughes, Amanda Michel, Sue and Bob Bister

2. Review actions points from the meeting held 21<sup>st</sup> July 2015

Done.

3. Overall progress against the outline plan schedule

Nick had circulated two plan schedules annotated with action complete and action to be taken.

4. Parking congestion protocol

Jenny reported on behalf of Sue and Bob that they had taken over the project and were considering the work undertaken so far. It was suggested that the Highways warden could be involved.

5. Policy topics

The need to identify policies that were supported by evidence and reports was discussed. Everyone was issued with example policies from other Neighbourhood Plans as a starting point to consider.

6. Meeting with a planning policy officer (28/08/15)

It was noted that Jenny would meet with Michael Burton at ENC to go over the steering groups' progress to date

6. Date of the next meeting

Tuesday 8<sup>th</sup> September 2015 at 7.15pm (room booking tbc)

**Action Plan arising from meeting held 18<sup>th</sup> August 2015**

Action	Who	By when
Think of potential policies and email suggestions as and when to Nick for collation	All	Immediate and on going

Go through example policies and identify those that could have potential for Stanwick. Let Nick know asap	All	Immediate and on going
Look at what we are doing to make sure there isn't a topic area that has been overlooked that we would regret not having a policy on once the plan is complete	All	Immediate and on going
Go through the plan schedules from Nick to identify what the next steps are and how they could be achieved.	All	