

## Stanwick Neighbourhood Plan Steering Group

### Minutes to the meeting held 1st December 2015

Present        Nick Peck  
                  Sue Bister  
                  Bob Bister  
                  Dave Munday  
                  Jenny Hodgson

Note: all actions will be detailed at the end of these minutes.

#### 1. Apologies for absence

Apologies were received from Sylvia Glanville Hughes, Amanda Michel, Mark Partrick and Graham Roberts

#### 2. Review actions points from the meeting held 10<sup>th</sup> November 2015

The actions points were reviewed.

#### 3. Results of the Parking Survey

The results from the parking surveys had been collated and some of the data presented in graph format. It was noted that the graph titles need to be carefully worded to avoid confusion.

The possibility to undertake a more detailed survey as discussed in previous meetings was discussed. However it was decided that if the Neighbourhood Plan was to be ready for the Regulation 14 consultation in March 2016, there was not time to complete further survey work.

It was agreed that future changes in the availability of existing parking (such as the pub car park) should be considered in the final report.

The report will have traffic movement data captured by the Speed Indication Device.

#### 4. Feedback from consultation

It was noted that there were a few comments that required consideration but generally no new policy topic areas had been identified.

#### 5. 'Critical friend' comments by Mike Burton

It was noted that Dave Munday had commenced work on the comments made by Mike Burton in the first draft of potential policies. Further work is required, the results of which will be circulated prior to the next meeting at which point the policy content will be approved by the Steering Group.

JCS policy 10 is to be circulated to everyone for consideration in light of the requirements for Stanwick NP to have an infrastructure policy.

6. Public engagement

The need to change the approach to public engagement was discussed including the need to go to where people are rather than expect them to visit a static event.

7. Date of the next meeting

The next meeting will be on 12<sup>th</sup> January 2016

**Action Plan arising from meeting held 1st December 2015**

Action	Who	By when
Complete the examination comments made by Mike Burton and their impact on the draft policies. Prepare for circulation	DM	06/01/16
Draft a report on the basis of the parking survey	BB/SB	06/01/16
Review JCS 10 re infrastructure policy	All	06/01/16
Circulate JCS policy 10	JLH	08/12/15
Review public comment and consider impact on work completed so far	All	06/01/16