

Stanwick Neighbourhood Plan Steering Group

Minutes to the meeting held 14 June 2016

Present Nick Peck
 Sue Kitchener
 Bob Bister
 Sue Bister
 Dave Munday
 Jenny Hodgson
 A Michel

Note: all actions will be detailed at the end of these minutes.

1. Apologies for absence

Apologies were received from Mark Partrick, Sylvia Glanville-Hughes and Graham Roberts

2. Public responses to the Reg. 14 consultation

The list of comments were reviewed.

Each comment was assessed to determine whether it had a bearing on the Neighbourhood Plan and whether any changes should be made to the draft plan.

It was agreed that the master list should have two additional columns to indicate whether the comment is pertinent to the Neighbourhood Plan (rather than another community issue or highways issue for example) and whether a policy change is required as a result of the comment.

It was agreed that the colour of the graphs should be altered to accommodate colour blindness.

It was agreed that the steering group would host a public meeting to give the opportunity to explain the policies and to answer and/or give explanations to some of the issues raised in the Reg. 14 consultation. The suggested date is 8th September at 7.30pm

The Parish Council will issue a newsletter to every house similarly responding to issues raised.

A number of issues were raised that require referring to Planning Policy at ENC

3. Statutory responses to Reg. 14 consultation

The responses from the statutory consultees were considered. See Appendix 1

It was agreed that quotes for a formal traffic survey be obtained.

Bob is working on the Transport Report based on the recommendations from NCC.

4. Next meeting

The next meeting will be Wed 13th July at 7.15pm. Venue to be confirmed.

Action	Who	By when
Raise issues with Mike Burton	JLH	23/06
Introduce columns to public comment reports	DM	08/07
Review Historic England web guidance	DM	08/07
Raise a query with NCC re parking bay allowances	JLH	23/06
Obtain parking survey quotes	JLH	08/07
Update policy wording in line with amendments agreed by SG	JLH	08/07
Tabulate actions required from public comment	JLH	30/06
Prepare first draft of public newsletter	JLH	30/06
Prepare draft of Basic Conditions Statement	JLH	08/07
Redraft sections of Traffic Report	BB	08/07
Start traffic data collection on West Street	JLH/GR	23/06
Work through MBs comments on the draft plan	JLH	08/07
Contact Cllr Hughes re bus issues	JLH	23/07

Appendix 1

Regulation 14 Statutory Consultees Summary of comment requiring consideration

Wildlife Trust	Action
<p>This came in late but has lots of interesting information</p> <p>Para 4 I will ask Mike Burton if we need a 'definitive inclusion of the</p>	<p>Para 4 I ask Mike Burton if we need a 'definitive inclusion of the</p> <p>Steering group to decide if we want to include the maps in our documents</p>
<p>Need to decide if we want to include the maps in our documents</p> <p>We could 'beef up' our introductory text to include the points they raise.</p>	<p>Introductory text to include the points they raise.</p>

NCC	Action
<p>Transport</p> <p>NCC suggests wording changes</p> <p>Our document needs clarification as to where the Raunds Road data was collected.</p>	<p>Wording changes to be implemented (footway)</p> <p>Amend documentation to provide clarity</p>
<p>Absence of traffic data from West Street</p> <p>NCC recommend wording change footpath to footway (TRA3)</p>	<p>Collect traffic data for West Street</p> <p>Policy to be reword per recommendation</p>

Consider NCCs comment about speeding on Spencer Parade	Noted
Consider amending parking standards in line with new NCC standards	Policy wording should be amended to state NCC standards are a minimum

Environment Agency	Action
Consider submitting the draft directly to the Lead Local Flood Authority	Draft plan should be submitted directly to the Lead Local Flood Authority for comment
Consider a section on the flood status of Stanwick	The Plan should include a section on flood risk
Consider referring to ground water requirements specified in their response	Check with ENC policy regarding the need to incorporate ground water requirements
Consider include 'water efficiency' into policies	Check with ENC policy regarding the need to incorporate water efficiency

Historic England	Action
Consider reviewing information on the suggested web link to see whether there should be any further information added to our reports	Review suggested website to see if any further should be incorporated in the Plan

ENC	Action
Recommendations re JCS and numbering should be adopted	Adopt recommendation
Recommended additional maps should be included	Adopt recommendation

NB Gladmans response not included here